

AGENDA  
LIBERTY TOWNSHIP MEETING

1 February 2018  
7:00 PM

Municipal Building  
349 Mountain Lake Road  
Great Meadows, NJ 07838

Sunshine Notice  
Flag Salute  
Roll Call

Reports:

New Jersey State Police  
Committeepersons  
Mayor  
Municipal Professionals  
Municipal Departments/Boards/Commissions

Approval of Agenda

Adoption of Minutes

Meeting of 7 December 2017  
Meeting of 1 January 2018  
Workshop and Executive Session of 25 January 2018

Unfinished Business

Budget 2018  
2018 Appointments:  
LandUse Board Member, Alternate #1, expiration of term 31 December 2018  
LandUse Board Member, Alternate #3, expiration of term 31 December 2019  
LandUse Board Member, Alternate #4, expiration of term 31 December 2019  
Public Hearing: ORD #2018.001, COLA  
Public Hearing: ORD #2018.002, Salary

New Business

Resolutions

Tax Assessor Annual Resolution  
Appropriation Transfers

Adoption of Bill List

Public Comment  
Executive Session

Adjournment

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A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 1 February 2018. The meeting was opened by Mayor John Inscho with

Proposal #1 was Geese Chasers: Dog Chase for a 12 week program; addle eggs for an additional fee; and, Township must apply for a permit. Dog chasing has a limited effectiveness and does not provide long term management solutions. Cost \$90 per nest plus enrollment in dog chase program

Proposal #2 was Geese Police: A program that addles eggs; and, Township must apply for permit. Cost \$250 per nest.

Proposal #3 was USDA-APHIS: USDA will addle eggs and acquire all necessary permits. Cost up to \$2404.00. Mr. Karcher advised that the Recreation Commission is recommending approval of the contract with USDA-APHIS for nest identification and addling. Following lengthy discussion, it was agreed to revisit this issue at the 22 February workshop.

#### RECREATION FACILITY APPLICATIONS

#1 – A Recreation Facility Application was received from Great Meadows Cardinals for use of the baseball field from October 2017 through October 2018 for practice and games. The application was approved by the Recreation Commission at their 24 October 2017 meeting. It was agreed that the Great Meadows Cardinals may use Free Union fields for the remainder of 2017 on 9 November 2017 by the Township Committee. A motion by Mayor Inscho authorizing the Great Meadows Cardinals use of Free Union fields for the remainder of 2018 carried.

#2 – A Recreation Facility Application was received from the New Jersey DAWGS (Amateur Baseball Association). The application was approved by the Recreation Commission at their 30 January 2018 meeting. A motion by Mayor Inscho authorizing New Jersey DWAGS use Free Union fields for the 2018 season with reiteration of their responsibility for trash cleanup and building security carried. Should there be discrepancies the approval for use may be revoked.

#### FIREWORKS PROGRAM 2018

A motion by John Inscho authorizing Mayor Inscho to execute the contract between Fireworks Extravaganza, 174 Route 17 North, Rochelle Park, NJ 07662, and the Township of Liberty to conduct a fireworks display on Community Day, 9 June 2018, with a rain date 10 June 2018 carried.

Bids were received from the following;

<i>Company</i>	<i>Price</i>
Fireworks Extravaganza 174 Route 17 North Rochelle Park, NJ 07662	\$5,000.00 per show
Garden State Fireworks PO Box 403 Millington, NJ 07946	\$5,000.00 per show
Advanced Pyrotechnics 8 Fieldview Drive Monroe, New Jersey 08831	\$5,000.00 per show

#### RESOLUTION #2018.016 JUNE 2018 COMMUNITY DAY FIREWORKS EVENT

*WHEREAS*, Liberty Township Recreation Commission has scheduled a Community Day Fireworks Event for 9 June 2018, rain date 10 June 2018, to be held on the municipal property located at Block 52, Lot 42, 137 Lakeside Drive West; and

*WHEREAS*, it is desired that the Township sponsor a fireworks display for the entertainment of the residents during the Community Day event; and

*BE IT FURTHER RESOLVED*, that a true copy of this Resolution shall be forwarded to the New Jersey Division of Fire Safety.

Vote: aye - Karcher  
aye - Cummins  
aye - Grover  
aye - Beyer  
aye - Inscho

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John Inscho,  
Mayor

FREE UNION FIELD MANAGEMENT 2018

Mr Karcher advised that the Recreation Commission is investigating Free Union Field Management contract for 2018. Following discussion, it was agreed that the Recreation Commission would conduct a soil testing of the Free Union fields before and quote is awarded.

COMMITTEEPERSON CUMMINS

LAKESIDE DRIVE WEST WALL

Mr. Cummins reported that he is awaiting a Lakeside Drive West wall design from the Municipal Engineer's office.

COMMITTEEPERSON GROVER

GREAT MEADOWS REGIONAL SCHOOL DISTRICT

Mr. Grover reported on the following issues currently before the Great Meadows Regional Board of Education; Busing Hackettstown 7<sup>th</sup>/8<sup>th</sup> students to Great Meadows facilities; financial impact on student bussing to the GMRBOE budget; 2018 budget maximized at 2% cap with a declining enrollment; potential to close GMRBOW school facility; and, GMBOE unable to address issues at this time due to stressful conditions. The GMBOE has declined assistance with review of facility/student studies.

Mr. Grover advised that Governor Murphy has announced intentions to promote county wide schools.

MAYOR INSCHO

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for January 2018 and placed on file.

ENVIRONMENTAL

A pre-printed report was received from the Environmental Commission for January 2018 and placed on file

LANDUSE

A pre-printed report was received from the LandUse Board for January 2018 and placed on file

OPEN SPACE

A pre-printed report was received from the Open Space Committee for January 2018 and placed on file

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for January 2018 and placed on file

RECREATION

A pre-printed report was received from the Recreation Commission for January 2018 and placed on file

MUNICIPAL TAX ASSESSOR

A pre-printed report was received from the Municipal Tax Assessor for January 2018 and placed on file

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for January 2018 and placed on file

BUDGET WORKSHOP SCHEDULE 2018

Mayor Inscho announced that a Budge Workshop would be held on Thursday, 22 February 2018 at 6:00 pm within the Municipal Building, 349 Mountain Lake Road, Great Meadows, NJ.

2018 APPOINTMENTS

Mayor Inscho announced the appointment of Douglas Wright as LandUse Board Alternate #1, expiration of term 31 December 2018

ORDINANCE #2018.001 - PUBLIC HEARING - A motion by Mr. Grover to open public hearing and adopt the following resolution carried.

RESOLUTION #2018.017  
ADOPTION OF ORDINANCE # 2018.001

*WHEREAS*, said Ordinance entitled ‘Calendar Year 2018 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (NJSA 40a: 4-45.14)’ was passed on first reading on 4 January 2018; and

*WHEREAS*, the public hearing of said Ordinance has been held as advertised and is now closed,

*BE IT RESOLVED* By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘Calendar Year 2018 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (NJSA 40a: 4-45.14)’ be passed on second reading and final adoption.

Vote: aye - Karcher  
aye - Cummins  
aye - Grover  
aye - Beyer  
aye - Inscho

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John Inscho,  
Mayor

ORDINANCE #2018.002 - PUBLIC HEARING - A motion by Mr. Karcher to open public hearing and adopt the following Resolution carried.

RESOLUTION #2018.018  
ADOPTION OF ORDINANCE # 2018.002

*WHEREAS*, said Ordinance entitled ‘An Ordinance to Amend Ordinance #2017.005 Entitled an Ordinance to Provide for and Determine the Salaries and Compensation for the Officers and Employees of the Township of Liberty, County Of Warren, State Of New Jersey’ was passed on first reading on 4 January 2018 and

*WHEREAS*, the public hearing of said Ordinance has been held as advertised and is now closed,

*BE IT RESOLVED* By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘An Ordinance to Amend Ordinance #2017.005 Entitled an Ordinance to Provide for and Determine the Salaries and Compensation for the Officers and Employees of the Township of Liberty, County of Warren, State of New Jersey’ be passed on second reading and final adopti

Vote: aye - Cummins  
aye - Grover  
aye - Beyer  
aye - Karcher

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John Inscho,  
Mayor

Jennifer Breslin

Municipal Office Assistant

\$15.00/hour

Vote: aye - Grover  
aye - Beyer  
aye - Cummins  
aye - Karcher  
aye - Inscho

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John Inscho,  
Mayor

RESOLUTIONS

A motion by Mr. Karcher to adopt the following resolution carried.

RESOLUTION #2018.020  
AUTHORIZE ASSESSOR AND ATTORNEY TO UNDERTAKE APPEALS

*WHEREAS*, authorization is required for the Tax Assessor to undertake all appeals on behalf of the Township; and

*BE IT RESOLVED*, by the Township Committee of the Township of Liberty that Penny Holenstein, Assessor, is hereby authorized to undertake all appeals on behalf of the Township of Liberty which she deems necessary and proper.

*WHEREAS*, the County Tax Administrator advised that stipulations of settlement tax appeals between the Tax Assessor and the taxpayer require two signatures; and

*WHEREAS*, in accordance with NJAC 18:12A-1.9(k), the municipal attorney should be designated as the additional signature on al Tax Stipulations.

*BE IT RESOLVED*, by the Township Committee of the Township of Liberty that the Township Attorney, Roger Skoog, Esq., is hereby designated as the second signature on all stipulations of settlement of tax appeals between the Tax Assessor and the taxpayer for the year 2018.

*BE IT RESOLVED*, That the Municipal Clerk be and the same is hereby directed to provide a true copy of this Resolution to the Warren County Board of Taxation, Cummins Building, 202 Mansfield Street, Belvidere, New Jersey 07823.

Vote: aye - Beyer  
aye - Grover  
aye - Cummins  
aye - Karcher  
aye - Inscho

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John Inscho,  
Mayor

A motion by Mr. Karcher to adopt the following resolution carried.

RESOLUTION #2018.021  
APPROPRIATION TRANSFER

*WHEREAS*, there appears to be insufficient funds in one or more current budget appropriations to meet the demand thereon for the balance of the reserve year; and

*WHEREAS*, there appears to be a surplus in one or more reserve budget appropriations over and above the demand deemed to be necessary for the balance of the reserve year.

aye - Cummins  
aye - Grover  
aye - Inscho

Mayor

PAYMENT OF BILLS

A motion by Mr. Karcher to adopt the following Resolution carried.

RESOLUTION #2018.022  
PAYMENT OF BILLS

*RESOLVED*, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$459,809.74.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

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John Inscho,  
Mayor

PUBLIC COMMENT was opened at 7:53 pm.

Douglas Wright – Mr. Wright informed the Township Committee that he is employed in Mendham Borough and when they conducted the addling program they found it ineffective. He reported that Mendham Borough found the presence of swans most effective. He continued that Mendham Township also found the posting of a \$250 retainer beneficial when individual groups reserved the ball fields to control trash and mis-use of the facilities.

Phil Wooldridge – Mr. Wooldridge reported that members of the Environmental Commission would be participating in the 2018 Amphibian Road Crossings. He requested the use of the municipal building on Sunday, 11 February for amphibian crossing if the federal facility is not available.

Don Kurela – Mr. Kurela stated that the Environmental Commission proposed light ordinance was a proposal and not intended to be restrictive.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 8:00 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 1 March 2018

